

# Position Description

**Directorate**

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**Position Level**

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**Location**

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**Status**

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**Salary Band**

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**Date approved**

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**Position Number**

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## Council overview

Between the city and the sea, Waverley is a vibrant, welcoming, and inspiring place to live, work and play with its diverse population, creative culture, enriching lifestyle, stunning natural features, and distinctive neighbourhoods.

Waverley Council provides and supports a variety of services, programs and initiatives to sustain and improve the quality of life for the Waverley community. This includes the delivery of 22 main services and up to 150 sub-services covering a wide range of activities.

## Council values



**Care**



**Respect**



**Integrity**



**Innovation**



**Collaboration**



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## **Primary purpose of the position**

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## **Challenges**



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## Accountabilities

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## Internal relationships

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## External relationships

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## Corporate Obligations

The position must have a sound knowledge and comply with the following Council policies and procedures:

- Work Health & Safety Policy
- Code of Conduct
- Risk Management
- Fraud and Corruption Control Policy
- Equal Employment Opportunity
- Environmental Protection Principles
- Adhere to and comply with other government legislation as required



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## Delegation

No

Yes – Refer to the position’s instrument of sub-delegation

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## Budget

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## Reports to

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## Direct reports and indirect reports

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## **Essential requirements**

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## **Desirable requirements**